



Drug Free Workplace and Educational Institution

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Section 86.605, and 86.610 you are hereby informed of the following policy concerning drugs in the workplace and as a matter of drug policy in regards to students, faculty and staff at Carolina University.

It is the policy of Carolina University, Inc. to remain a drug free workplace and educational institution and it is against the policies of the University for any employee, student, or faculty member to unlawfully manufacture, distribute, dispense, possess, or use a controlled substance or alcohol on the property of Carolina University. Also, it will be grounds for the immediate termination of employment or expulsion from classes at Carolina University for the violation of this policy.

The unlawful manufacturing, distribution, dispensation, possession, or use of a controlled substance is punishable by both state and federal laws which impose heavy fines and/or long term commitment to a correctional institution. Carolina University will cooperate fully with any investigation by law enforcement agencies into allegations of violation of applicable drug laws.

By signing below you will be signifying that you understand that adherence to this policy is a condition of employment and that you intend to abide by the terms of this policy. Employees are also required by Federal law to notify the Carolina University personnel department in writing within 5 calendar days of any conviction for a violation of any criminal drug statute. Further, you are stating that you are aware the University has a drug prevention program that will supply you with basic information on the harmful effects of the more common illegal drugs and we can supply you with information on drug counseling services offered by outside services. These services are available at your own expense. Brochures are available from the Director of Security and are distributed annually to faculty, staff, and students.

Signature _____ **Date** _____

Print Name _____